



Your Rights and Responsibilities

Participation on the Referral Registry is voluntary for consumers as well as home care workers. The Referral Registry is designed to assist workers find employment and consumer/employers find a worker who is able to fulfill the job requirements. Participation in the registry includes the following:

Completing the information on the application

Indicating the type of service you require:

Routine - worker needed on a regularly scheduled basis.

Respite - worker needed who provides relief for caregivers who need time off on an infrequent basis.

Back-up - worker needed on short notice for back-up when the routine provider is unavailable or a no-show.

Identifying your service category:

Developmental Disabilities

Children Administration receiving Medicaid Personal Care

Home and Community Services

Identifying the time and day you need a worker:

Morning, afternoon, evening, overnight

Day of the week

Live-in

Identifying the type of services you require assistance with:

Dressing, Transferring, Toileting

And much more.

You as the consumer have the right to hire, supervise and terminate employment. Use of the Referral Registry does not commit you to hiring any individual referred nor does it imply satisfaction guaranteed with hiring a provider.

Information you provide will be kept confidential with the exception of verifying your eligibility to use the registry. You can change the day and time services are needed.

Participation on the Referral Registry does not replace your need to work with your case manager. The potential provider you select **must still meet** with your case manager in order to: review your service plan, complete the payment authorization and sign the IP DSHS contract, **all before prior to starting to work.**